

Village of De Soto
Ordinance No 39

De Soto Plan Commission

The Village Board of the Village of De Soto, Wisconsin does ordain as follows:

Section 1: Title

This ordinance is entitled the, "Village of De Soto Plan Commission Ordinance".

Section 2: Purpose

The purpose of this ordinance is to establish a Village of De Soto Plan Commission and set forth its organization, powers and duties. The purpose and function of the Village Plan Commission is to promote the health, safety, general welfare and economic prosperity of the village; to prepare a village comprehensive plan and implementation measures as directed by the Village Board.

Section 3: Authority, Establishment

The Village Board hereby exercises its authority under sec.62.23, Wis. Stats. does hereby establish a five (5) member Plan Commission. This Commission will have the authority to engage in all those functions specified in sec. 62.23 as authorized by the Village Board. The Village Board shall refer all those matters to the Plan commission for a report as specified in sec.62.23 of WI State Statutes.

Section 4: Membership

The De Soto Plan Commission shall consist of a five (5) member board. One member shall be a De Soto Village Board elected official. The other four (4) members shall consist of citizens in the Village of De Soto. Citizen members shall be persons of recognized experience and qualifications. No person not a resident of and not residing in the Village shall be appointed in a voting capacity to the Plan Commission. Any board or commission member who moves from the Village shall be removed from the Plan Commission but may be appointed to serve in an ex officio capacity.

Section 5: Appointments

Appointments to the commission shall be made by the Village President, subject to confirmation by the Village Board. The Village President shall also choose the presiding chairperson.

Section 6: Terms of Office

The term of office for citizen members shall be three (3) years, with staggered terms initially as follows: 2 members for three years and 2 members for two years. The term of office for trustee members shall be two (2) years or when their elected term ends.

Section 7: Vacancies

Appointments shall be made by the Village President at any time if a vacancy occurs during the middle of a term. The citizen or trustee shall finish the unexpired term of the vacancy.

Section 8: Compensation; Expenses

The compensation for the Chairperson and other members of the Plan Commission shall be made negotiable with the Village Board which will be based on attendance. This will include the regular meetings, special meetings and public hearings.

Section 9: Employment of Specialists

The Plan Commission shall have power and authority to employ experts and staff and to pay for their service and such other expenses as may be necessary and proper, not exceeding, in all, the appropriation or limits of the budget that may be made for such Commission by the Village Board. or placed at its disposal through gift, and subject to any ordinance or resolution enacted by the governing body.

Section 10: Rules; Records

The Plan Commission, together with its other statutory duties, shall make reports and recommendations relating to the plan and development of the village to the village board, other public officials and other interested organizations and citizens. In general, the Plan Commission shall have such powers as may be necessary to enable it to perform its functions and promote municipal planning. Under this title, one of its functions is to make recommendations to the village board pursuant to guidelines set forth in this title as to various matters and always being mindful of the intent and purposes of this title. Recommendations shall be in writing. A recording thereof in the commission's minutes shall constitute the required written recommendation. The commission may, in arriving at its recommendation, on occasion and of its own volition, conduct its own public hearing.

All actions of the Plan Commission shall require the vote of a majority of the members of the Plan Commission present at said meeting at the time said vote is taken, provided that a quorum exists. Three members shall constitute a quorum, but all actions shall require the affirmative approval of a majority of all of the members of the Commission.

Regular meetings; public notice. The Plan Commission existing under the ordinances of the Village shall: (1) Schedule a date, time and place for its meetings; (2) Post or, when necessary, publish notice in or notify a newspaper of general circulation in the Village in advance of each such regular meeting of the date, time and place thereof, in compliance with state law; and/or (3) Post, at the bulletin board of the Village Office, an agenda of the matters to be taken up at such meeting.

Special meetings. Nothing in Regular meetings; public notice section shall preclude the calling of a special meeting or dispensing with the publication of notice or such posting of the agenda, for good cause, but such special meetings shall nonetheless comply in all respects with the provisions of §§ 19.81 through 19.89, Wis. Stats.

C. Minutes: The Plan Commission shall keep a written record of its proceedings, to include all actions taken, a copy of which shall be filed with the Village Clerk-Treasurer.

Section 11: Chairperson; Officers

Chairperson; (*see section 5.*) shall preside over and maintain control of all meetings

Officers; Officers may be elected or volunteer for positions needing to be filled; replacement of an Officer may done by appointment of the Chairperson if necessary.

Section 12: Effective Date

This Ordinance shall be effective after adoption by the De Soto Village Board of Trustees and publication or posting as provided by law.

APPROVED 02/05/05 AND AMENDED THIS 2nd DAY OF April, 2007

Village President *Chris Mussatti*
Chris Mussatti

ATTEST:

Carrie A. Brudos
Carrie Brudos, Village Clerk

POSTED: 4-13-07